



CAT CARETAKER JOB DESCRIPTION

Please email letter and resume to: jobs@acadianaanimalaid.org

Reports to: Cat Care Coordinator

Time Commitment and Location of Work:

This is a part-time position and the selected candidate will work five (5) shifts per week (8am-5pm). The position has a rotating schedule and weekend, evening and some holiday work are required. We care for our cats seven days/nights a week, rain or shine, and are looking for someone committed to assisting in their care with a positive attitude and eagerness to work hard.

Position Summary

The cat caretaker reports to the Cat Care Coordinator and is expected to work within a team setting to oversee the health, well-being and general care of all felines at Acadiana Animal Aid. All caretakers must work with and engage volunteers while overseeing their safety and following of protocols.

Essential Duties/Responsibilities

- Feed cats, monitor eating habits, and report appetite or weight fluctuations
- Clean kennels, crates, rooms, litter boxes and dishes in accordance with protocols
- Clean up various bodily functions (vomit, urine, feces, blood)
- Bathe and brush the cats
- Administer medications
- Help with vetting of cats
- Enhance the physical and emotional wellbeing of all cats
- Provide cats with comfortable bedding and appropriate enrichment stimulation
- Treat the animals with kindness and respect
- Communicate clearly to staff, volunteers and potential adopters
- Work closely with and supervise volunteers
- Work with visitors, potential adopters, and volunteers
- Help maintain upkeep of all areas where cats are located

Qualifications:

- Ability to multitask, work well with co-workers, and communicate effectively
- Work with an upbeat, positive and energetic attitude
- Strong desire to work with cats
- Must be able to work with all cats, including those with health and behavior concerns, and all sizes and energy levels
- Must be willing to work weekends, evenings, and holidays
- Must be able to professionally advocate Acadiana Animal Aids' position on issues

- Must be able to routinely lift 50 pounds
- Must be able to perform strenuous physical activity including but not limited to; standing, lifting, carrying, stooping, squatting cleaning and bending for prolonged periods
- Work indoors and outdoors in a variety of weather conditions
- Long exposure on a daily basis to cats of all temperaments, sizes, and medical conditions
- Honest, willing to work, and in good physical condition

Thank you for your interest in pursuing a career with Acadiana Animal Aid (AAA). AAA is an equal opportunity employer. All qualified applicants will receive consideration for employment without regard to race, religion, nationality, sex, sexual orientation, age, or disability.